Wollaston Public Library Meeting

April 15, 2026 Draft Minutes

Minutes approved by Roxanne Lambert

Date May 20, 2026

Attendance: CEO- Kelly Veenstra, Roxanne Lambert, Peter Lennox, Carol Dahlquist, Wendy Mortimer

Regrets: Traci Morrison, Robynn Ripley

1. Welcome and Call to Order – Land Acknowledgement at 3:21

2. Declaration of Conflict of Interest- none declared

3. Approval of the Agenda as amended, with the addition of the WLHCA newsletter and the library contingency plan discussion. Motioned by Carol, seconded by Pete **Carried**

4. Approval of the minutes March 18, 2026. Motioned by Carol, seconded by Pete. **Carried**

5. WLHCA Newsletter

   Pete discussed the newsletter submission, and it was decided that it would include facts about the new library, the survey (including the QR code) and the extended hours pilot program. He will work with Kelly on this and it will be sent to in the editor before the deadline

6. Contingency plan

   Roxanne led the discussion about what we would do if the library were for some reason unable to continue services. For example (structural failure of the portable) Roxanne will draft the plan and bring this back to the board at the next meeting.

7. CEO Report

   Kelly reviewed the month of March in the library. She presented the Balance sheet and the circulation report.

Motion to accept the reports by Pete seconded by Carol **Carried**

8. Pilot Project Update
   - August 9-November 8
   - Wednesday additional hours. Adding 3 hours, making the hours on Wednesday from 12-6
   - Sunday 11-2
   - The school will be notified and will talk about the usefulness of additional cameras.

   Roxanne went over the letter that will be sent to the township, a few edits were suggested, and it will be sent to council before the next meeting.

9. 2026 Municipal Elections
   - Guide for Library Board
   - OP-05 the Library and Political Elections policy for review.

The board discussed the elections policy for review and a there was discussion about the board hosting The All-Candidates Meeting, this has happened in the past and members of the board would like to have the opportunity to do so again. The board passed the election policy with Wendy Opposing.

Mption by Carol, Seconded by Pete Carried

10. Discussion Clerk Report- Proposal Gear Lending Library

The Ontario government recently significantly expanded the **Community Sport and Recreation Infrastructure Fund (CSRIF)**, adding **$300 million** in new funding as part of the **2026 Ontario Budget**. Our municipal clerk put together a proposal for council.

The project is proposed as a partnership with the public library, which will manage staffing, operations, and contribute to building costs through grants, fundraising, or loans.

This was spoken about at great length. The library board was not advised of this proposed project and at this time does not think it is a great idea. A letter will be drafted by Roxanne and sent back to the township thanking them for the opportunity.

11. Date for next meeting: May 20, 2026

12. Adjournment