

Wollaston Public Library

DRAFT Minutes Wednesday April 20, 2022

Minutes approved by Roxanne Lambert
Date June 18, 2022

Attendance: CEO- Kelly Veenstra, Roxanne Lambert, Lynn Kruger, Traci Morrison, Robynn Ripley, Jeff Swartman, Lawrence Wardroper. (Peggy Malcolm)

1. Welcome & Call Meeting to Order. Land acknowledgement

Roxanne called this meeting to order at 3:02

2. Declaration of Conflict of Interest- none declared

3. Approval of Agenda

Motion to approve agenda by Jeff, seconded by Lynn

Carried

4. Approval of Minutes March 23, 2022

Motion to approve minutes by Lynn, seconded by Lawrence

Carried

5. Review & Approval OP05 Library and Political Elections Policy

Roxanne went over the document, no changes made.

Motion to approve OP05 Elections policy by Jeff, seconded by Robynn Carried

6. Review & Approval Year End Report

Kelly went over the report, it was decided to add the starting date of the Librarian on the first page and change one heading in the report page 2 from Library Services to Library Services and Collections.

Motion to approve year end report as amended by Lynn. seconded by Robynn Carried

7. Review & Approval Service Agreement

Roxanne went over the service agreement with the township. No changes made in meeting. This will be sent to the Township for their May meeting.

Motion to approve Service Agreement by Traci, seconded by Robynn, Carried

8. Roxanne went over the 2022 budget, explained that we will present it to council on May 9, 2022.

Motion to present budget to counsel by Jeff, seconded by Robynn Carried

9. Motion to Adjourn

Moved by Lynn, seconded by Robynn Carried

10. Strategic Planning Session (Peggy Malcolm)

- Peggy Continued on with the Strategic Planning Session. She walked the group through the Vision and Mission Statements. We discussed the two priorities for the Library from the previous plan. Peggy had captured our previous thoughts about what we do well, and the group continued discussions. Peggy will compile the information for further discussion and review.