

Wollaston Public Library
Library Board Meeting Minutes
Wednesday March 23, 2022 at 3 PM

Minutes approved by Roxanne Lambert
Date June 18, 2022

Attendance: CEO- Kelly Veenstra, Roxanne Lambert, Lynn Kruger, Traci Morrison, Robynn Ripley, Jeff Swartman, Lawrence Wardroper. (Guest: Peggy Malcolm)

1. Welcome & Call Meeting to Order. Land acknowledgement
Roxanne called this meeting to order at 3:00
2. Declaration of Conflict of Interest- None declared
3. Approval of the Agenda-
Motion by Tracy seconded by Robynn **Carried**
4. Approval Minutes of January 19, 2022
Motion by Robynn, seconded by Lynn **Carried**
 - Business Arising from Minutes: Proposed Motion to Direct CEO to stop working on creating a COVID Passport policy
 - Motioned by Roxanne seconded by Robynn **Carried**
5. CEO / Librarian Operational Report (Jan & Feb)
Motioned by Lynn, seconded by Jeff **Carried**
6. CEO / Librarian Financial Report (Jan & Feb)
Motioned by Jeff, seconded by Robynn **Carried**

7. CEO / Librarian Circulation / Statistical Report (Jan & Feb)

Motioned by Robynn, Seconded by Lynn

Carried

8. DRAFT 2022 Operational Budget- Presented by Roxanne and Kelly.

Roxanne motioned to approve the budget for 2022 Seconded by Lynn

Carried

Roxanne will connect with Tracy Vader at the Township regarding timelines for presenting the budget to Council.

9. New Business

- Legacy Documents: Lawrence spoke briefly to the Board about creating a legacy document to leave for the next board. He has been researching this on OLS and will back some more information at a future board meeting.
- Strategic Planning Session: Peggy Malcolm, OLS provided the Board with a presentation that outlines the process involved in creating a strategic planning document. Peggy asked each person to highlight 2 items that they feel the library does well. Peggy will put the responses together for the Board and attend our next meeting April 20th to continue discussions on developing a new strategic plan.
- The meeting ended at 4:55 pm.