

Wollaston Public Library

Draft Minutes

Wednesday May 18, 2022

Minutes approved by Roxanne Lambert

Date June 18, 2022

Attendance: CEO- Kelly Veenstra, Roxanne Lambert, Lynn Kruger, Jeff Swartman, Lawrence Wardroper.

Regrets: Robynn Ripley, Traci Morrison

1. Welcome & Call Meeting to Order. Land acknowledgement

Roxanne called this meeting to order at 3:25

2. Declaration of Conflict of Interest- none declared

3. Motion to go into a closed meeting as per 8.15 b) Personal matters about an identifiable individual, by Jeff, seconded by Lynn Carried

Motion to come out of closed meeting by Jeff, seconded by Lawrence, Carried

4. Approval of Agenda

Motion to approve agenda by Lynn, seconded by Lawrence Carried

5. Approval of Minutes April 20, 2022

Motion to approve minutes by Lawrence, seconded by Lynn Carried

6. Update Delegation to Council May 9th, Roxanne went over the delegation with the board.

Motion to accept the update by Lawrence, seconded by Lynn. Carried

- Receive updated salary grid. Received motion to approve by Lawrence, seconded by Lynn Carried

Approval of

Roxanne will advise the Treasurer of the new hourly rate of pay for CEO/Librarian, retroactive to January 1, 2022.

7. CEO Reports
seconded by Lynn

- Operational Report received. Kelly updated the Board about on goings in May. Board was updated about the state of the flower gardens and beds. Asked for a volunteer to fix the wood base. Kelly went over the new Saturday schedule and craft program days.

Motion to approve the report by Jeff, seconded by Lynn Carried

- Statistical Circulation Report

Kelly went over the report updated the board about circulation numbers and how often the DVD pool movies are going out.

Motion to approve the report by Lawrence, seconded by Lynn

- Balance sheet

Kelly went over the balance sheet. No major purchases

Motion to approve the financials by Lynn, Seconded by Jeff Carried

Financial Resolution

- Recommendation received from Kawartha Credit Union about moving investments in to the main account.
- Resolution motioned by Lynn, seconded by Lawrence Carried

Motion to approve the

8. Discussion of book sales

- Discussion of possible dates for the proposed book sale. Roxanne suggested we have multiple smaller book sales on the weekends at the trailer parks and Canada day, and the Hill Fair.

9. Next Meeting: Date June 15, 2022

9. Motion to Adjourn by Lynn, seconded by Lawrence Carried

Motion to approve the

Discussion