Wollaston Public Library Board

Meeting Agenda March 22, 2023 3:15 pm via ZOOM

Agenda

1. Call to Order & Land Acknowledgement (Chair)
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes February 15, 2023
5. Update: Delegation to Council March 14th (Annual Report, 2023 Budget Request and Renewal of Service Agreement (Chair & CEO)
6. CEO Reports

* Operations Report February (including Updated Master Policy Listing)
* Financial Report February
* Circulation & Statistical Report February

1. Health & Safety Policy Annual Review

* Review & Update HR-01a Health & Safety Statement (annually)
* Review HR-01 General Health & Safety Policy
* Review HR-03 Prevention of Workplace Violence
* Review HR-04 Workplace Harassment & Discrimination

1. Ontario Library Service Board Assembly Meetings – Overview (Chair)
2. Discussion Appointing Vice – Chair Position
3. New Business

* Library Board Proposed Meeting Schedule 2023
* Draft Team Workplan (to action the Strategic Plan)

1. Closed Meeting

Motion: “That the Wollaston Public Library move into a session that is closed to the public in accordance with Section 16.1 (b) personal matters about an identifiable individual”

Moved by: Seconded by:

Result:

Motion: That the Wollaston Public Library move out of session that is closed to the public at (time to be specified)”

Moved by: Seconded by:

Result:

(Placement for any motions for voting coming out of the closed meeting)

1. Adjournment