Wollaston Public Library

Agenda April 19, 2023

3:15 pm via ZOOM

1. Call the Meeting to Order / Land Acknowledgement
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of Minutes March 22, 2023
5. Chair Report (Legislative Review: Roles and Responsibilies of Library Board’s and Municipal Council’s referencing the Municipal Act and the Public Libraries Act.)
6. Library Board Review and Discussion of DRAFT Pros and Cons Document created by the CEO and Chair, Regarding Item 10.7 from the Township of Wollaston April 11, 2023, Agenda, Notice of Motion to Offer to Relocate the Library to the Municipal Township office, 90 Wollaston Lake Road.
7. Confirm Township’s Concept for a New Library & Community Hub
8. CEO Reports

* Operational Report
* Financial Report
* Circulation / Statistic Report

1. Library Board Email Account: Draft Motion to approve the cost of $150.00 per year, to obtain a library board email account from Hastings County and direct the CEO to decide for the Library Board Chair to have access to this email account.
2. Policy Updates: The Wollaston Public Library follows the Township of Wollaston Procurement Policy. As the Township approved an updated policy earlier this month,

Motion: For the CEO to update the library’s procurement policy to reference the Township of Wollaston’s Procurement Policy Bylaw 17-2023 and bring back the updated policy to the next library board meeting.

1. Preliminary Discussion Draft Strategic Work Plan document – Please review Guidelines For Rural / Urban Public Library Systems (3rd Edition)
2. Date for Next Meeting: May 17, 2023
3. Motion to Adjourn