

Wollaston Public Library
Library Board Meeting Minutes
Wednesday April 17, 2024

Minutes approved by Roxanne Lambert
Date May 15, 2024

Attendance: CEO- Kelly Veenstra, J.D. Fentie, Peter Lennox, Carol Dahlquist, Robynn Ripley
Regrets- Roxanne Lambert, Traci Morrision

1. Welcome & Call Meeting to Order. Land acknowledgement.

Peter called this meeting to order at 3:26 pm

2. Declaration of Conflict of Interest- None declared

3. Approval of the Agenda

Motion by Carol, seconded by J.D.

Carried

4. Acceptance of minutes from March 20, 2024

Motion by Robynn, seconded by J.D.

Carried

5. Status; Service Agreement with the Township & 2024 funding request

Kelly reported that the service agreement has been signed printed for the records.

Funding request was granted.

6. CEO Reports

Operational Report

Kelly talked about what went on in the library this month. Talked about potentially creating a float for the Canada Day Parade and is looking for volunteers. Updated the Board about the TD summer reading club and went over some dates for the summer craft programs.

Kelly talked about the partnership with MILL and the benefits of the program.

Kelly went over the annual report and asked for suggestions or edits. There is some formatting that needs to be fixed and will bring it back at next month's meeting for approval.

Motion to approve the Operational Report J.D, seconded by Robynn.

Carried

Financial Report

- Kelly presented the balance sheet from March no major expenses.

Motion to approve the financial report by Carol, seconded by J.D.

Carried

Circulation Report

Kelly talked about the Circulation report that she provided for March

Motion to approve the Circulation report by J.D, seconded by Carol.

Carried

7. 2022 Auditors statements

Kelly presented the auditors statements from 2022. The board inquired as to why they took so long and asked Kelly to ask the Township treasurer.

Motion to accept the auditors report by J.D, seconded by Carol.

Carried

8. Date for next meeting- May 15, 2024.

9. Motion to adjourn by Peter, seconded by Carol

Carried