

Wollaston Public Library board meeting

Special Meeting –DRAFT MINUTES

Thursday August 22, 2024

Minutes approved by Roxanne Lambert

Date October 16, 2024

Attendance: CEO- Kelly Veenstra, Roxanne Lambert J.D. Fentie, Peter Lennox, Robynn Ripley, Traci Morrison

Regrets- Carol Dahlquist

1. Welcome and Call to Order – Land Acknowledgement- Roxanne called the meeting to order at 10:12 AM
2. Declaration of Conflict of Interest- none declared
3. Approval of the Agenda
Motioned by Pete, seconded by Traci Carried
4. Update Status Outdoor Book Return order
Kelly notified the board about the book box still being on back order with no delivery date in sight. She has requested information, and no update has been provided since March.
5. Issue Storage of Books for Library Book Sale-
An issue was raised regarding the storage of the books for the book sale. The current sea container is not waterproof, and it seems to have a mouse and snake problem. The Township staff was notified. It was suggested that the sea container was not the best place for the library books. It was then recommended that we find another place to store the books.

6. Discuss Proposal – Purchase of Outdoor Book Return & Library Owned Sea Container (Motion(s) required)

Kelly discussed the idea that we purchase another library book return box and order it ASAP. The box that she found is in stock and costs less than the original box the board had approved. A link was sent with the specs, and it was agreed that this is a good idea.

A motion was brought forward by Robynn and seconded by Pete to approve the purchase of a new Library book return box.

Kelly will order this ASAP.

The next item that was talked about the purchase of a sea container for storing used books. Roxanne presented the financial information and talked about the benefits of storing it at the site of the pavilion. It was discussed in length, noting that with the money the library will save on the new library book return box we can afford the purchase. Roxanne spoke to Kirk about this. The Township would need to approve the placement of the container on the pavilion property before this purchase is made. If council does not approve this request, Kirk had suggested it could be placed in the township yard. A proposal will be written up and presented at the September meeting of council.

7. Correspondence to Council (September 10th Meeting), if required

Resolution- Roxanne will draft a letter to council to request placement of a library sea container at the Pavilion space for their next Meeting in September. Peter will be available via zoom for questions.

8. Update Green and Inclusive Community Buildings grant being discussed by the Township Staff & Council

Roxanne and Pete have attended a meeting at the Township discussing this grant. The grant provides for retrofits, and the discussion has focused on retrofits to the Pavilion change room. It was proposed that perhaps a new library could be added there, however upon further investigation, there is not enough space. This grant could also provide funding for a capital project such as a new library build. Roxanne and Pete support any new library build to be located at the Township owned property across from LCBO that was purchased by the past Council for a library/community hub space.

9. Date for Next Regular Meeting Wed Sept 18, 2024 @ 3 PM

10. Motion to Adjourn by peter, seconded by Traci