

Wollaston Public Library
Library Board Meeting DRAFT Minutes
Wednesday June 19, 2024

Minutes approved by Roxanne Lambert
Date October 16, 2024

Attendance: CEO- Kelly Veenstra, Carol Dahlquist, J.D. Fentie, Peter Lennox, Roxanne Lambert

Regrets-Robynn Ripley, Traci Morrision,

1. Welcome & Call Meeting to Order. Land acknowledgement.

Roxanne called this meeting to order at 3:17 pm

2. Declaration of Conflict of Interest- None declared

3. Approval of the Agenda

Motion by Pete, seconded by J. D.

Carried

4. Acceptance of minutes from May 15, 2024

Motion by Carol, seconded by Roxanne

Carried

5. CEO Reports

- Operational Report

Kelly talked about went on in the library this month. Lots of kindergarten visits and celebration days. Updated the Board about the new hire and programming plan update.

Motion to approve the Operational Report by Pete, seconded by Carol. Carried

Financial Report

- Kelly presented the balance sheet from May- no major expenses.

Motion to approve the financial report by J.D., seconded by Carol. Carried

Circulation Report

- Kelly talked about the Circulation report that she provided for May

Motion to approve the Circulation report by Pete, seconded by Carol. Carried

6. Plan date for Large Book Sale- the board talked at length for the potential book sale date. It was settled on Sunday August 11th, 2024- 10 am – 2 pm

Roxanne will talk to the Township office about renting the pavilion. Kelly will start making the posters and ask the community for book donations. We will need to organize book movers to move the boxes of books from the sea container to the pavilion and to return the boxes after the sale. The board discussed trying to have something fun to help bring in people, maybe door prizes. Kelly will work on this.

7. Plan to update policies- Peter updated the board about his plan to work on policies in the summer months. He will share a list of the 2024 policies that need to be reviewed and board members have agreed to help.

8. The Library Board will not meet in July or August, unless the CEO/Librarian or Chair requests a meeting to deal with an important matter that cannot wait until the September 18, 2024 scheduled meeting”

Motion to bypass the July and August meetings by Carol, seconded by J.D. Carried

9. Motion to adjourn by Pete, seconded by Carol. Carried